**Date: January 12, 2021**

**Time: 12:00pm**

**Room: Online Teams**

**Attendees: Trina Carroll, Melana Matthie, Kate Romanoff, Amy Whalen, Krista Leroux, Karina Cross**

1. **Equality Statement**

<https://cupe.ca/equality-statement>

1. **Approval of Agenda with minor amendment**

Motion to accept: Melana

Second: Krista. CARRIED

1. **Approval of Minutes – with minor amendments**

December 8, 2020

Motion to accept: Krista.

Second: Amy. CARRIED

1. **Reports**
2. President’s Report - Verbal
3. Vice President’s Report

(Position is currently vacant January 2021 – October 2021.)

1. Treasurer’s Report

All bills have been paid up to November 30, 2020

Latest member report shows 77 members; 39 full time, 38 part-time

Books have been balanced up to September 30, 2020

1. Shop Steward’s Report

Stewards Structure Plan has been revised. Stewards will provide updated plan to Pam Amendt to upload to CUPE Channel in the Loop. Stewards will have one new member to welcome in Arts & Sciences. Karina had one member inquiry.

1. Committee Reports

Pam Amendt has been active on the Loop and she has updated the Channel content.

Website platform – CUPE Alberta offers this service to locals and Trina/Kate are looking into this.

**Motion to accept: Kate**

**Second: Amy. CARRIED**

1. **Old Business**
   1. Employee Steering Groups (November 2020 meeting)
      1. Kristin and Trina will discuss next week.
   2. Grievance status – We have a temporary rep Stephanie Lustig will be working with Trina. We are at Level 2 on January 12, 2021.
   3. CUPE Endowment (October 2019 minutes)

Kate, Trina, and Melana to revise wording for Community Relations before next meeting.

* 1. New Website Update

Kate and Trina to work on this. Social media will remain active.

1. **New Business**
   1. Newsletter – the final issue was completed by Sue Edwards.

Additional Motion, January 13, 2021 via teams:

Motion to purchase a gift card of thanks up to $100 for Ric McAlpine, CUPE National Rep out of Manitoba for his assistance in the absence of National Rep support. Moved by Kate, seconded by Melana.

1. **Roundtable**
   1. Upcoming events
   2. Topics or ideas to share

**Adjournment: 1:03pm**

**Next Meeting:**

**Date:** February 9, 2021

**Time:** 12:00pm-1:00pm

**Attachments:**

* Minutes from December 2020